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April 20, 2020

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi

Dear Sir,

**Rescheduling of 52<sup>nd</sup> Annual General Meeting of Dawood Hercules Corporation Limited**

The 52<sup>nd</sup> Annual General Meeting (AGM) of Dawood Hercules Corporation Limited (the Company), which was earlier scheduled on Tuesday, April 28, 2020 at 10:00 a.m. at The Dawood Foundation Business Hub, Ground Floor, Dawood Centre, M.T. Khan Road, Karachi, has been rescheduled on Thursday, May 21, 2020 at 11:00 a.m., at the same venue.

Due to current COVID-19 situation, the Government has suspended large public gatherings at one place. Additionally, the Securities and Exchange Commission of Pakistan (SECP) in terms of its Circular No.5 of 2020 issued on March 17, 2020 and Pakistan Stock Exchange Limited (PSX) through its notice Ref: PSX/N-372 dated March 19, 2020 has advised companies to modify their usual planning for general meetings for the safety and wellbeing of shareholders and the public at large.

Considering the SECP's directives, the Company intends to convene this AGM with minimal physical interaction of shareholders while ensuring compliance with the quorum requirements and requests the members to consolidate their attendance and voting at the AGM through proxies.

The Company, furthermore, has made arrangements to ensure that all participants, including shareholders, can now participate in the AGM proceedings via video link. For this, members are required to email their Name, Folio Number, Cell No., and Number of Shares held in their name with subject "Registration for Dawood Hercules Corporation Limited AGM" along with valid copy of CNIC (both sides) at [company.secretary@dawoodhercules.com](mailto:company.secretary@dawoodhercules.com). Video link and login credentials will be shared with only those members whose emails, containing all the required particulars, are received at least 24 hours before the time of AGM.

Shareholders can also provide their comments and questions for the agenda items of the AGM at the email address [company.secretary@dawoodhercules.com](mailto:company.secretary@dawoodhercules.com).

Members are therefore, encouraged to attend the AGM through video link or by consolidating their attendance through proxies.

The Share Transfer Books of the Company will remain closed from Friday, May 15, 2020 to Thursday, May 21, 2020 (both days inclusive). Transfers received in order at the office of the Company's Share Registrar, FAMCO Associates (Private) Limited, 8-F, Near Hotel Faran, Block 6,

Dawood Hercules Corporation Limited

Dawood Centre, M.T Khan Road, Karachi 75530, Pakistan | Tel: +92 21 35686001 | Fax: +92 21 35644147 | [info@dawoodhercules.com](mailto:info@dawoodhercules.com)



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P.E.C.H.S., Shakra-e-Faisal, Karachi PABX Nos. (92-21) 34380101-5 and email [info.shares@famco.com.pk](mailto:info.shares@famco.com.pk) by the close of business on Thursday, May 14, 2020, will be treated in time for the purpose to attend and vote at the meeting.

Kindly convey the above information to the TREC holders of the Exchange.

Sincerely,

Asim H. Akhund  
Company Secretary

Cc: Director/HOD  
Surveillance, Supervision and Enforcement Department  
Securities & Exchange Commission of Pakistan